

AN NGUYEN

26 Greenlawn Avenue, Stratford, Connecticut 06614

📞 475-330-0212 ✉ antannguy03@gmail.com 🌐 <https://www.linkedin.com/in/antannguyen/> 🏠 github.com/antanantan

Education

Sacred Heart University 'Sep. 2021 – May 2025

Bachelor of Science in Computer Science Fairfield, Connecticut

Relevant Coursework

- Software Engineering
- Programming Paradigms
- Data Structures
- Operating Systems
- Systems Analysis and Design
- Networking, Data Communication

Experience

LA Fitness 'July 2022 – Present

Front Desk Receptionist Stratford, Connecticut

- Greeting and checking in members and guests, building positive relationships, making them feel welcome, handling phone call inquiries, and providing excellent customer service.
- Collecting payments, resolving billing issues, renewing memberships and assisting with membership sales. Directly contributed in over \$2000 in gross revenue and over \$3000 indirectly through resolving billing issues.
- Troubleshooting and resolving customer complaints and issues, providing general administrative support as needed.
- Updating membership information in the Front Desk Management Tool customer database.

Multilingual Consultant-Associates 'January 2023 – April 2023

Tax Preparer Bridgeport, Connecticut

- Organized, prepared, and assisted in electronically filing numerous personal federal and state tax returns for individual clients using Drake Software .
- Consulted clients on tax laws to find possible deductions and credits to receive more money back or owe less in taxes.
- Ensured confidentiality of client's personal information.
- Proactively sought guidance, clarification, and feedback to improve in tax preparation, verifying there were no mistakes made in the process.

Projects

Portfolio Website | *HTML, CSS, JavaScript* 'September 2023

- Developed a personal portfolio website using HTML, CSS, and JavaScript with no prior experience in these programming languages.
-
-
-

temp | *.* 'September 2023

- .
- .
- .

temp | *Python* 'September 2023

- .
- .
- .

Technical Skills

Languages: Python, HTML/CSS, JavaScript

Developer Tools: VS Code, PyCharm

Technologies/Frameworks: GitHub

Leadership / Extracurricular

.er 'September 2021 – May 2023

.er Sacred Heart University

- .
- .
- .